September 2019

Diagnostic Imaging Peer Learning Toolkit

5.3a Language to Update Organization-Level Quality Oversight Entity’s Terms of Reference

***Note:*** *The language in this tool should be customized to suit the needs of your organization.*

 

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**5.3a Language to Update Organization-Level Quality Oversight Entity’s Terms of Reference**

To update the language in your organizational-level quality oversight entity’s terms of reference, please choose **ONE** of the options below.

**Option 1 (if you DO NOT plan on enabling QCIPA protection)**

You can use the following language to incorporate your peer learning program into your existing organizational-level quality oversight entity’s terms of reference for the purpose of establishing an accountability and reporting structure.

In accordance with delegated authority from the **Organization-Level Quality Oversight Entity OR** **Name of Departmental Quality of Care Committee (optional)**, the **Organization Name** Diagnostic Imaging Peer Learning Program established hereunder is designated a quality of care committee.

“Quality of care information” is defined as information collected by, or prepared for, a quality of care committee, for the sole or primary purpose of assisting the committee in carrying out its functions; and/or information that relates solely or primarily to any activity that a quality of care committee carries out as part of its functions. Quality of care information reviewed, analyzed, presented, and/or discussed in the **Organization-Level Quality Oversight Entity,** or within the Diagnostic Imaging Peer Learning Program, is considered “privileged and confidential” and is used to assess, improve, or maintain the quality of care within an organization.

The **role (e.g., Radiologist in Chief, Quality Lead, or Administrative Lead)** will act as liaison between the Diagnostic Imaging Peer Learning Program and the **Organization-Level Quality Oversight Entity**.

**Option 2 (language TO ENABLE QCIPA designation)**

If it is decided that QCIPA designation will be enabled, you can incorporate the following language into your existing organizational-level quality oversight entity’s terms of reference. See tool 5.3b Quality of Care Committee Terms of Reference Template if you need to establish a new departmental Quality of Care Committee.

In accordance with delegated authority from the **Organization-Level Quality Oversight Entity**, **Organization Name,** the Diagnostic Imaging Peer Learning Program established hereunder is designated a sub-committee of the **Organization-Level Quality Oversight Entity OR** **Name of Departmental Quality of Care Committee (optional)** under the *Quality of Care Information Protection Act, 2016.*

“Quality of care information” is defined as information collected by or prepared for a quality of care committee for the sole or primary purpose of assisting the committee in carrying out its functions; and/or information that relates solely or primarily to any activity that a quality of care committee carries out as part of its functions. Quality of care information reviewed, analyzed, presented, and/or discussed in the **Organization-Level Quality Oversight Entity** or in the **Name of Departmental Quality of Care Committee** (if applicable) within the Diagnostic Imaging Peer Learning Program is considered “privileged and confidential” and is used to assess, improve, or maintain the quality of care within an organization.

The **role (e.g. Radiologist in Chief, Quality Lead, or Administrative Lead)** will act as liaison between the Diagnostic Imaging Peer Learning Program and the **Organization-Level Quality Oversight Entity**.

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